



## Travelling exhibitions of the International Youth Library (Internationale Jugendbibliothek)

### General information and conditions

#### Materials included and insurance value:

Each exhibition comprises an individual set of exhibits and thus has a different insurance value. A detailed list of the exhibits is available upon request.

#### Conditions:

- The hiring party agrees to pay a handling fee and cover all costs for transportation, customs clearance, and insurance. If an exhibition catalogue is available, the acquisition of ten copies of such catalogue by the hiring party is part of the agreement.
- The International Youth Library should be listed as the curator and lender of the exhibition in invitations, press releases, posters, and other publications. The International Youth Library is willing to provide logos and pictures for this purpose.
- The hiring party is responsible for providing suitable exhibition rooms protected from fire, water, theft, and burglary. Any lost or damaged exhibit objects will have to be refunded by the hiring party.
- The hiring party provides a professional set-up and supervision of the exhibition.
- The hiring party agrees to send a short report and photos of the exhibition, which offer important data, such as attendance figures, the exhibition set-up, accompanying workshops, etc.
- The International Youth Library offers support with organisational questions and assists with consultation on legal issues.

**Handling fees:** upon request

#### Shipping:

Exhibitions with original illustrations: Via courier service, art or individual shipment.  
Other exhibitions: Via parcel or courier service.

The shipping costs have to be calculated individually. They are dependent on distance of exhibition site, shipment type, insurance value, and size of the exhibition material. It is also possible for the hiring party to collect the exhibition materials themselves.

#### Packaging material:

The exhibitions are mostly delivered in aluminum boxes. Some exhibitions require extra wrapping material due to their larger size. The keys to the boxes will be delivered separately via registered mail.

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**Further Information:** <http://www.ijb.de/en/ausstellungen/auf-wanderschaft.html>